



Gulf Coast Authority Job Posting

General

This position will be posted internally for 5 calendar days and the process begins with completing an employment application for the position with a statement of why you are seeking this position and submit online at [GCATX.ORG/Careers page](http://GCATX.ORG/Careers). Upon receipt, it will be followed by a file review. Subsequent interviews will be scheduled for qualified internal applicants through facility supervisors as convenient and to not disrupt work at the applicant's facility. We will consider external candidates simultaneously.

Position

Central Lab-Organic Chemist I

Pay Range

For Qualified Candidates IS ~ \$24.31

Job Summary

Perform organic analyses on samples using GC/MS, GC, HPLC, and IC including calibration of equipment, preparation of sample, analysis of samples, recording and interpretation of data, and required quality parameters.

Typical Duties and Responsibilities

Perform tuning, calibrating, and analysis of standards and samples with GC/MS. Calibration and analysis of standards and samples for GC, HPLC, and IC testing. Ability to perform extraction and concentration of samples. Perform minor repair and maintenance on lab equipment. Prepare reports documenting & validating results of analysis. Maintain inventory of standards, gas, and other supplies. Communicate with vendors and customers regarding lab activities. Other duties as assigned.

Knowledge, Skills, and Abilities

Demonstrated, advanced proficiency in Microsoft Office Suite: Word, Excel, Project, PowerPoint, Outlook, and other specialty software including SharePoint; Good organizational and time management skills; Excellent customer service skills and interpersonal skills; Ability to maintain sensitive and confidential information; Ability to multi-task and handle changing priorities; Knowledge/proficiency of the GCA policies and procedures; Knowledge and experience operating general office equipment.

Environmental conditions

Work is performed indoors and may involve exposure to potential noise, electrical, explosives, radiation, fume/odor, chemical, and toxic waste hazards with proper precautionary procedures and equipment.

Education, certification, and experience required

Bachelor's degree in chemistry or related field with background in quantitative analysis and organic chemistry is necessary. Five years of lab experience with three years of specific experience in the operation of GC, HPLC, IC or GC/MS is necessary.

Physical requirements

Ability to stand and walk while performing various lab tests and other job functions. Occasional need to sit, kneel, crouch/stoop, squat, twist upper body, and climb ladder while retrieving samples, standards, or working on equipment. Ability to grasp with hands and pull, push, or twist lab implements such as syringes, vials, and glassware. Ability to grasp with hands and lift, push, or roll with help gas cylinders.

Summary and Timing

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, skills, and physical demands required of personnel so classified. Holding people assigned to this or any job to expectations described herein does not constitute harassment in any form.

Posted: 7/25/22

Posting closed: 08/01/22